



Women Printmakers of Austin
PO Box 33271, Austin, TX 78764
www.WomenPrintmakers.com

Studio Contract Agreement

Name: _____ Email: _____

Address: _____

Phone: _____ Member? Yes No

Studio Membership type:

Studio Subscriber
(6 month commitment required)

Payment One-time Payment
Terms:

- WPA Member - \$480 (\$495 Online)
- Non-Member - \$600 (\$620 Online)

6 Monthly Payments Online

- WPA Member - \$90/month
- Non-Member - \$110/month

Pay Per Visit / Open Studio

Payment One-time Payment
Terms:

- WPA Member - \$25/visit (\$26 Online)
- Non-Member - \$35/visit (\$36 Online)

Artist's Responsibilities

- Studio members must be mindful that this is a shared space and thoroughly clean up after themselves, as well as follow all studio-posted guidelines. All artists printing in the studio are required to attend quarterly clean-up days or schedule a clean-up activity with the studio manager.
- A list of supplies provided by WPA is attached. All other supplies, including inks and paper towels, will be provided by the studio member. Storage is not provided.
- Studio members are responsible for any damage to equipment, furniture, fixtures, printing blankets, etc. You will be required to repair or replace anything damaged during your visit to the studio.

Scheduling and Orientation

Online sign up for work and press time will soon be available. In the interim artists can sign up using the calendar at the studio or by calling/emailing the Studio Manager (studio@womenprintmakers.com). First time users of the studio must go through orientation with the Studio Manager before they can use the studio.

Pay Per Visit / Open Studio Night

The WPA studio will host "Open Studio" **every Tuesday night from 6:00-9:00pm**. Either the Studio Manager or an experienced Studio Subscriber will be in attendance to open and close the studio. Artists

may also print in the studio on their own time if they are accompanied by an existing Studio Subscriber. Due to limited space, only three to four artists can work at a time.

Studio Subscribers

Subscribers can sign up for as much time as the schedule will allow and can access the Studio 24 hours a day, 7 days a week. Studio Subscribers will be given a set of keys to the studio. Keys must be promptly returned at the end of the Studio membership. There is a \$10 fee for replacing lost keys.

Payment

Payment is required up front either by check or online payment through the WPA website. Studio subscribers must commit to 6 months. Refunds are not given for time unused. If you opt for monthly payments you must sign up for auto payments through the WPA website. You will be charged an additional \$5 fee for every missed payment. Studio subscriptions start on the 1st of every month.

Terms of this Contract

WPA reserves the right to terminate this contract at any time for misconduct or misuse of the space. Upon termination of this contract artist is responsible for any outstanding balance paid in full.

By signing below you agree to all terms within this contract.

Artist

WPA Representative

Start Date: _____

End Date: _____

Keys: Yes No

WPA Studio Supplies

The following is a list of community supplies provided by WPA. The supplies are not guaranteed.

Cleaning/Preparing

Mineral Spirits
Denatured Alcohol
Veggie Oil
Simple Green
Fast Orange Hand Cleaner
Hand Towels
Clamps and a Metal File for Edges

Etching/Intaglio

Ferric Chloride (Acid)
Hard Ground
Soft Ground
Stop Out
Rosin Box with Lump Rosin

Inking/Wiping

Black Tarlatans (bring your own for color)
2 Bendable Palette Knives
2 Stiff Palette Knives
2 Razor Scrapers
2 Soft Brayers
Toilet Paper Rolls (for plate edges)
Mat Board Cards (for ink application)

Printing/Finishing

Blotters
Paper Duster
Chine Collé Station
Tear Bar
Paper Cutter
Metal Rulers
Binder Clips and Push Pins

Equipment

Takach Press (bed measures 29 5/8" x 48")
Rosin Box
Light Box
Hot Plate